

Preparation of five year and various term development plans.

- i. Implement the programs of various government departments handed over to the council and supervise and coordinate the work of those departments.
- ii. Construction, repair and maintenance of inter-union connecting roads.
- iii. To accept and implement Upazila Parishad Small Irrigation Project as directed by the government to ensure optimum use of surface water resources.
- iv. Ensuring public health, nutrition and family planning services.
- v. Improving sanitation and drainage system and providing drinking water supply.
- vi. Provide motivation and support for the expansion of education at the upazila level.
- vii. Supervise the activities of the concerned institutions and provide necessary assistance for the improvement of the quality of secondary education and madrasa education activities.
- viii. To undertake activities for the establishment and development of cottage and small scale industries.
- ix. Assist in the work of cooperative societies and private voluntary organizations and coordinate their work.
- x. Provide and implement support for women, children, social welfare and youth, sports and cultural activities.
- xi. Adoption and implementation of activities for development of agriculture, livestock, fisheries and forest resources.
- xii. Discuss the activities of the police department including the improvement of law and order situation in the upazila and Sending report regularly to the higher authorities.
- xiii. Provide necessary assistance to the government in implementation Self-employment, poverty alleviation, self-initiated programs, and so on.
- xiv. Coordinating and inspecting the development programs of the Union Parishad and providing necessary assistance.
- xv. Taking other preventive measures including creating public opinion against the organization of crimes like violence against women and children.
- xvi. Taking other preventive measures including creation of public opinion against the organization of crimes like terrorism, theft, robbery, smuggling, drug use etc.
- xvii. To undertake other activities including social forestry for the protection and development of the environment.

Must have an idea about other functions assigned by the government from time to time.

- i. All matters relating to Upazila Parishad funds.
- ii. Regarding the discretion of the council to spend out of funds.
- iii. Proposal to levy taxes, rates, tolls and fees.
- iv. Annual budget of Upazila Parishad, annual accounts and revised budget.
- v. Expenditure audit of Upazila Parishad.
- vi. Preparation of five year and various term development plans.
- vii. Implement the programs of various government departments handed over to the council and supervise the work of those departments and Adjusting them.
- viii. Processing of various agreements for implementation of work by the council.