

Government of the People's Republic of Bangladesh
District Livestock Officer's Office, Narail
Citizen Charter

1. Vision and Mission: Vision: Safe, adequate and standardized animal milk for all, quality and livestock development.
Mission: Providing animal health, increasing animal production and productivity and pricing of protein by value addition
2. Commitment Services, 2.1 Citizen Services:

01	02	03	04	05	06	07	08
S.L	Name of the Service	Service delivery The highest time	Necessary Documents	Availability of required papers / application forms	Required documents / Obtaining the Adnan Form	Service Price and Foresight Method (if any)	Name of the branch, Telephone No and e-mail including room number, district/sub Code:
1	Treatment of cattle animals	1 hour 35 minutes	Upazila, district and central hospital oral verbal application	-	Free / at government fixed price (For office time)	Veterinary Surgeon / Upazila Livestock Officer, Room No-2 District Livestock Officer, in case of processing, room no.1 and 2 District Code -0481, Email: naraildo778@gmail.com	Deputy Director, Departmental Livestock Office, Khulna Division, Jessore Phone no-0421-68858 E-mail-ddlskhaulna@gmail.com
2	Artificial reproduction of cattle animals	Within 8-18 hours of cows being hot	As above	Oral application Upazila and union welfare center	1st Reproductive Liquid Siemens-15/-	৳.	Artificial reproduction of cattle animals
3	Evacuation of cattle animals	2 days to 7 days subject to ticker	As above	Oral / written application Upazila, district and union welfare center	Fertility - Rs.50 / -, Razor-16 / -, Badla-1.50 / -, Glaucoma -6.0 / -, PPR-0.5 / -, Per Dimension.	Upazila Livestock Officer, Room No. 1, Narail Sadar-0481-62277, Lohagara -048235613 Kalia-04822-56045. (VFA)	Deputy Director, Departmental Livestock Office, Khulna Division, Jessore / District Livestock Officer.
05	Immunization of poultry and poultry birds	1 day to 7 days, subject to immunity	As above	As above	RDV-15 / - BC-15 / -, Foul Pox-2.0 / - Foul Cholera-30 / -, Dakaplag-30 / -, Pijian Pox-10 / -, Gamborough-0.2 / -, Salmonella-Rs.45 / -, Marx .35 / -Zoltan-25/-date levels.	As above	As above
06	Farmer / Khamari Training	From 1 day to 7 days	Written application on white paper to the Upazila Livestock Officer	As above	At a free price	Upazila Livestock Officer/ District Livestock Officer	As above
07	Compensate for payment	30 days		Written application for animal welfare / application of natural disasters in the prescribed form of the forest in avian influenza affected farm area through official notification.	Upazila Livestock Officer	Deputy Commissioner / Deputy Director / District Livestock Officer / Upazila Livestock Officer/ Deputy Executive Officer	

08	Distribution of microcredit	15 days	Written application, upazila livestock office	4% interest, 3% of total service charge, 7%	Livestock Officer / Upazila Livestock Officer		Distribution of microcredit
09	Providing rehabilitation and materials support	All the disaster time of the Old Kingdom	Priority list (upazila administration and upazila livestock provider paid by the party)		At a free price	Deputy Commissioner/ District Livestock Officer/Deputy Executive Officer/Upazila Livestock Officer	
	Emergency service during disasters	From 1 day to 3 days					Emergency service during disasters
10	Accepting and disposing of people's hope	Within 3 days	Application written in District / Upazila Livestock Office.	District / Upazila Livestock Office	As above		District Livestock Officer / Upazila Livestock Officer
11	Promotional seedling seed/seed distribution	1 day	Written Application in District Artificial Breeding Center / District / Upazila Livestock Office	AD(AP)/DLO/ULO Office	As above		AD(AP)/DLO/ULO Office