


<p>Contact Address:</p> <p>TABIBAR RAHMAN KHAZA Village-HANUAR Post-RAJGONJ P .S-MANIRAMPUR Dis-JESSORE Cell: 01922-793969,01822-793969</p>	<p>Resume Of TOHAME ISLAM</p>	
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Professional Information

Objective : To attain utmost competence in the field of corporate world through (intuitive sincerity, creative improvement, explorative analysis, transparent responsibility and prototyped services) enthusiasm, hard work, ethics, sincerity, and brilliance. Moreover, (strive for advanced research and development for welfare augmentation, strengthening entrepreneurial activities that should impact sustainable growth) serve for the welfare of the society, business and the economy through the assigned responsibility.

Working Experience

Current Experience: 1

Name Of Institute	Prottasha Technical Institute. (Institute Coad-33162)
Position	Trainer & Operator.
Durations	First January 2006 to First September 2016
Responsibilities	<ul style="list-style-type: none"> ➤ Trainer of Computer Office Application For 6 month. ➤ Trainer of Certificate-in Database Program in 6 Month. ➤ Software Installation & run. ➤ Hardware Installation & Repair. ➤ Photoshop, Illustrator, Internet Browsing & Etc.

Current Experience: 2

Name Of Institute	9 No Jhanpa Union Parishad, Manirampur, Jessore.
Position	Instructor Of Union Digital Center.
Durations	First September 2016 To Now
Responsibilities	<ul style="list-style-type: none"> ➤ Typing, Online Death & Birth Registion, Online Behavior Certificate, Bill Count, Tender Sheet, Oder Sheet, Case Sheet, Email & Messaging. ➤ Computer Training Office Application & Database Program For 6 month. ➤ Software Installation & run. ➤ Hardware Installation & Repair. ➤ Photoshop, Illustrator, Internet Browsing & Etc.

Academic Information

Name of exam	Board	Group	GPA	passing Year
S.S.C	Jessore	Business Studies	4.13	2007
H.S.C	Jessore	Business Studies	3.30	2009
Honor's	National University	Accounting	2.64	2013
M.B.A	National University	Accounting		

Proficiency & Literacy Information

- Language Proficiency** : English-Standard
Bangla-Excellent
- Computer** : Proficiency in Microsoft Word, MS Excel, Adobe Illustrator. Adobe Photoshop, Internet Browsing.
- Literacy** : Internet operation

Personal Information

- Personal Strength**
- Hard-working, Self-confident and being optimistic.
 - Able to manage time and being flexible.
 - Able to work efficiently under pressure and perform accordingly.
 - Excellent Interpersonal, Communications, analytical and leadership skills.
 - Willing to accept responsibility and perform accordingly.
 - Able to work both in team environment and independently.

Contact Address:

Personal Memoranda & Background : **Father's Name:** Tabibur Rahman Khaza
Mother's Name: Mafia Begum
Date of Birth: 01 SEP 1991
Permanent & Present address : Village-Hanuar , Post-Rajgonj , P.S-Monirampur, Dist-Jessore.
Nationality : Bangladeshi
NID No : 2840725036
Religion : Islam
Marital Status : Unmarried

Reference : Md. Enamul Kobir
Union Secretary
9 No Jhanpa Union Parishad
Manirampur, Jessore.
Mobile No:0192-489902

Md. Saidur Rahman
Upzila family planning Officer
Sharsha, Jessore.
Con:- 01718-470208


TOHAME ISLAM