## **Training on**

### Training on fundamentals of Electronic Government Procurement (eGP)

08 May 2021



Department of Information and Communication Technology

www.doict.gov.bd



# Topics

### Trainer profile

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> Executive Engineer, Procurement Division Roads and Highways Department

Masters in Procurement and Supply Management, Brac University MBA in Finance (IBA, Dhaka university) BSc in Civil Engineering (BUET) Graduate Diploma in Purchasing and Supply (CIPS, UK)



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# Topics

- eGP basics and overview
  - eGP guidelines
  - PE office creation and user roles
- Overview of eGP system
  - Role of eGP Administrator
  - Role of Organization Administrator
  - Role of PE Administrator
  - Required Application Software (Installation & Configuration Procedure)
  - Overview of eGP Web Application/ website/ Portal
  - Login, Password Change, Logout Procedure
  - Overview of User Dashboard

- APP Creation (Revenue Budget, Development Budget)
  - Add Package to APP
  - Edit APP Package
  - Remove APP Package
  - Approval Procedure of APP Package
  - Publishing of APP Package



- There is no direct provision regarding public procurement in the Constitution of Bangladesh
- Public procurement was evolved from the days of British and Pakistan period.
- CGFR issued in 1929 under British rule which outlines general principles for government contracts to follow.
- Procurement Procedures were slightly amended in 1951
- Since independence in 1971, the public procurement practices have been influenced by major development partners like WB, ADB etc.
- Some public sector organization have drafted their own set of procedures or a manual, and others follow the PWD code (Form No. 2911 for Works and Form No. 2908 for Goods Procurement)
- WB and ADB conducted joint review in 1999 of the country portfolio performance and prepared an action plan for government on public procurement.
- Following the recommendation:
  - CPTU was established in 2002
  - Public Procurement Regulation 2003
  - Public Procurement Act 2006
  - Public Procurement Rules 2008
  - eGP Guidelines 2011



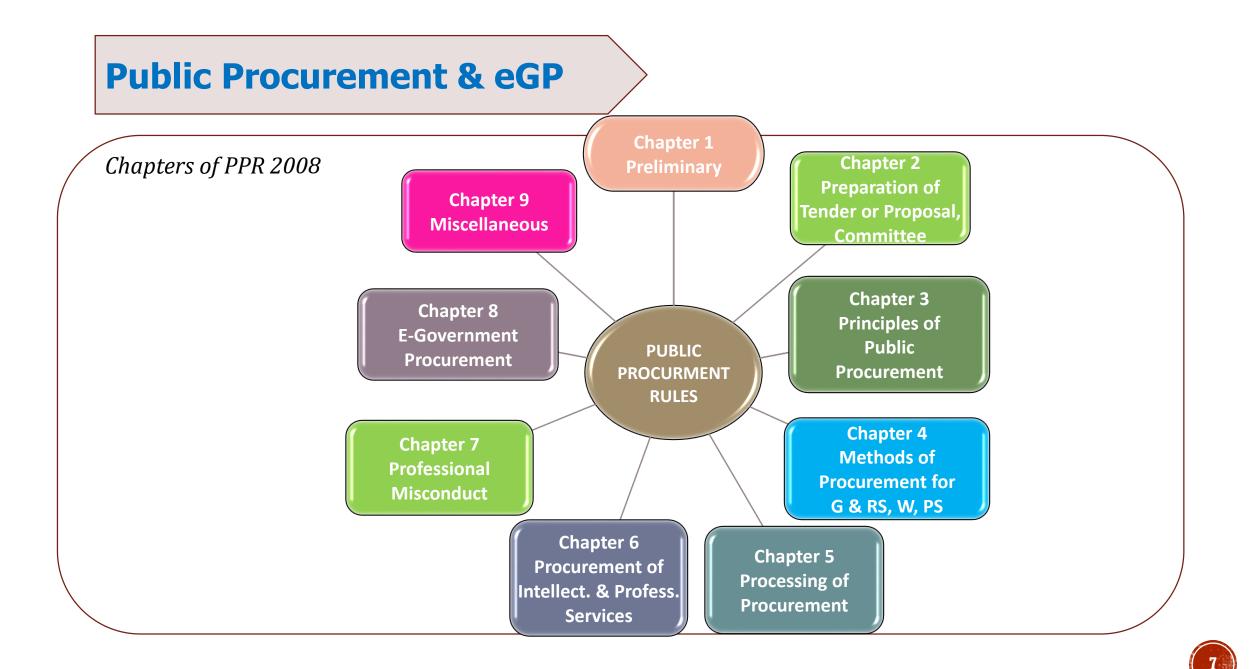
**CPTU:** The CPTU was established in April 2002 as a unit within the Ministry of Planning. Its main responsibility is *"Providing for monitoring compliance with and implementation of Public Procurement Act through the authority as designated by the Government"* (www.cptu.gov.bd)

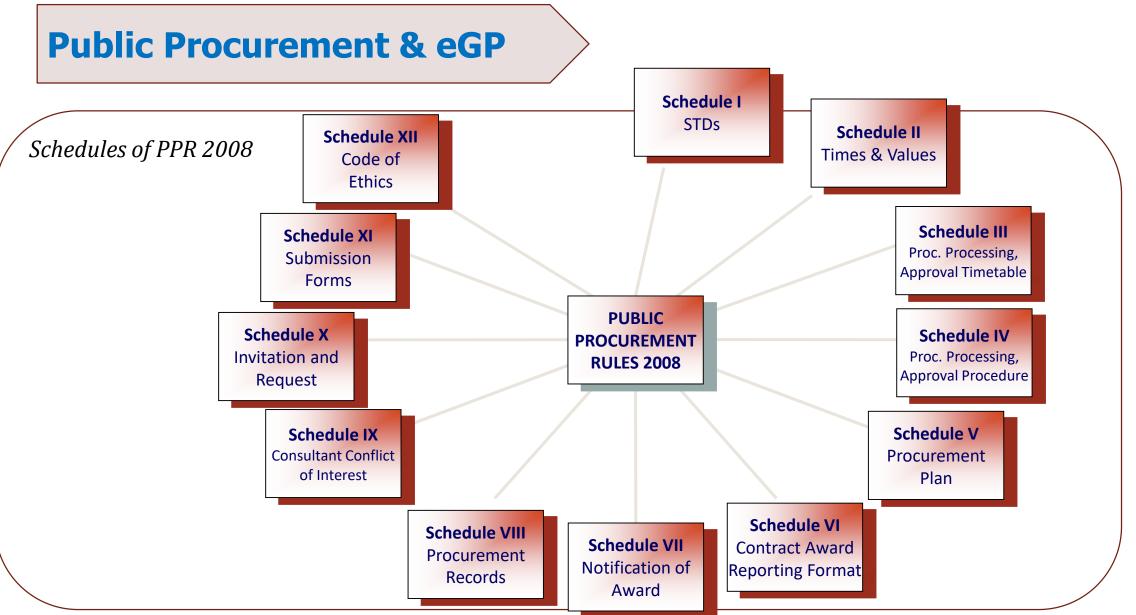
**e-GP System:** It is a web based system which encompasses the total procurement lifecycle and records the all procurement activities.(www.eprocure.gov.bd)



- Public Procurement Act (PPA) 2006 has 9 Chapters, 73 Sections and many sub-sections
- Public Procurement Rules (PPR) 2008 has also 9 chapters, 130 Rules & many sub-rules and 14 schedules annexed.









**Procurement"** means the purchasing or hiring of Goods, or acquisition of Goods through purchasing and hiring, and the execution of Works and performance of Services by any contractual means.

Public Procurement is Procurement using Public Funds

**Public funds** means any fund allocated to a Procuring Entity (PE) under Government Budget, or Loan, Grants and Credits placed at the disposal of a Procuring Entity through the Government by the Development Partners or foreign states or organizations and fund of Government, Semi-Government or statutory organizations created under any law.

"Procuring Entity" means a Procuring Entity having administrative and financial powers to undertake Procurement of Goods, Works or Services using allocated/assigned funds.



Head of Procuring Entity (HOPE):

- Secretary of a Ministry or a Division
- Head of a Government Department or Directorate
- Divisional Commissioner, Deputy Commissioner or District Judge or the Chief Executive by whatever designation the person may be called – of a local Government agency, an autonomous or semi-autonomous Body or a Corporation, or a Body Corporate established under the Companies Act



"Works" means all works associated with the construction, reconstruction, site preparation, demolition, repair, maintenance or renovation of railways, roads, highways, or a building, an infrastructure or structure or an installation or any construction work relating to excavation, installation of equipment and materials, decoration, as well as physical services ancillary to works if the value of those services does not exceed that of the Works themselves.

"Goods" means raw materials, products and equipment and objects in solid, liquid or gaseous form, electricity, and related Services if the value of such Services does not exceed that of the Goods themselves.

#### Service:

"Intellectual and Professional Services" means Services performed by Consultants with outputs of advisory, design, supervision or transfer of a knowhow nature.

"Physical Services" means the following services with measurable outputs, either-

(a) linked to the supply of Goods or execution of Works such as operation and maintenance of facilities or plant, surveys, exploratory drilling, or

(b) stand-alone service type contracts such as security services, catering Services, geological Services or third party Services.



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার পরিকল্পনা মন্ত্রণালয় বান্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ (আইএমইডি) সেন্ট্রাল প্রকিউরমেন্ট টেকনিক্যাল ইউনিট (সিপিটিইউ) শেরে বাংলা নগর, ঢাকা-১২০৭ Tel: 9144252-3, Fax: 9180968, E-mail: info@cptu.gov.bd; Website: www.cptu.gov.bd

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তারিখঃ ১৬/০৮/২০২০ খ্রিঃ

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পরিপত্র

উদাহরণঃ বাজারে ইতোমধ্যে প্রস্তুতকৃত সফটওয়্যার ক্রয়ের জন্য ২.০০ কোটি টাকা প্রাক্সলিত ব্যয়ের মধ্যে প্রস্তুতকৃত সফটওয়্যার সংশ্লিষ্ট অংশের প্রাক্সলন ১.৮০ কোটি টাকা এবং সংস্থাপন ব্যয় (installation) ০.২০ কোটি টাকা হলে বিধি-২(৩০) এর সঙ্গা অনুযায়ী ক্রয়তব্য বস্তুটি 'পণ্য ও সংশ্লিষ্ট সেবা' হিসেবে বিবেচিত হবে এবং তদানুযায়ী ক্রয় পদ্ধতি (বিধি-৬১ তে বর্ণিত উন্মুক্ত দরপত্র পদ্ধতি অথবা প্রযোজ্য ক্ষেত্রে বিধি ৬২ তে বর্ণিত অন্য কোন উপযুক্ত ক্রয় পদ্ধতি) অনুসরণ করতে হবে।

উদাহরণঃ কোন দণ্ডরের সিস্টেম অটোমেশন বা এ জাতীয় কোন ক্রয়ের ক্ষেত্রে প্রণীত প্রাঞ্চলিত ব্যয় ৫.০০ কোটি টাকার মধ্যে সফটওয়্যার প্রস্তুতসহ পরামর্শক ব্যয়ের প্রাক্তলন ৪.০০ কোটি টাকা এবং হার্ডওয়্যার এর প্রাক্তলন ১.০০ কোটি টাকা হলে বিধি-২(৪২) এর

সঙ্গা অনুযায়ী বর্ণিত ক্রয়টি 'বুদ্ধিবৃত্তিক ও পেশাগত সেবা' ক্রয় হিসেবে বিবেচিত হবে এবং তদানুযায়ী ক্রয় পদ্ধতি (বিধি-১০৩-এ বর্ণিত গুণগত মান ও ব্যয়ভিত্তিক নির্বাচন পদ্ধতি বা নির্দিষ্ট বাজেটভিত্তিক নির্বাচন পদ্ধতি অথবা প্রযোজ্য ক্ষেত্রে বিধি-১০৪-এ বর্ণিত অন্য কোন উপযুক্ত ক্রয় পদ্ধতি) অনুসরণ করতে হবে। এ ক্ষেত্রে বর্ণিত ক্রয় কাজকে পণ্য ক্রয়ের জন্য প্রযোজ্য উন্মুক্ত দরপত্র পদ্ধতি (বিধি-৬১) বা অন্য কোন ক্রয় পদ্ধতিতে (বিধি-৬২) প্রক্রিয়া করা বিধিসন্মত হবে না।

### **Types of Procurement**

NCT: National Competitive Tendering

ICT: International Competitive Tendering



### **Methods of Procurement**

- Open Tendering method (OTM)
- Limited Tendering method (LTM) [with Enlistment]
- Request for quotation (RFQ)
- Direct Procurement method (DPM)
- One stage two envelop tendering method (OSTEM)
- Two stage two envelop tendering method (TSTEM)



#### **Open Tendering method (OTM)**

Invite Tenders from Eligible Tenderers through public advertisement Allowing minimum time for submission as specified

#### Limited Tendering method (LTM)

A PE may maintain list(s) of enlisted Tenderers for use LTM, and in such cases the Person's qualifications shall be reviewed and updated on an annual basis.

The PE may invite potential Suppliers and Contractors to submit documents in support of their qualifications for enlistment.

#### One stage two envelop tendering method (OSTEM)

Turnkey Contracts or Contracts for large complex nature of plants when specification, design & BOQ is available with the PE

#### Two stage two envelop tendering method (TSTEM)

Turnkey Contracts or Contracts for large complex nature of plants where PE lacks the capability to prepare Specification

#### **Request for Quotation Method (RFQM)**

"Quotation" means the priced offer in writing received from Tenderers/Suppliers for the procurement of readily available standardized Goods & low value Works or physical Services subject to the financial limitation as prescribed by the Rules

#### **Direct Procurement Method (DPM)**

The PE may use the DPM for Procurement for Goods and Related Services, Works and Physical Services from one source without going through Tendering in special circumstances (emergency, only one supplier etc.)

### PPA 2006 – S 65

### অষ্টম অধ্যায় সরকারি ক্রয়ে ইলেকট্রনিক পরিচালন পদ্ধতির ব্যবহার, ইত্যাদি

৬৫। ইলেকট্রনিক পরিচালন পদ্ধতিতে সরকারি ক্রয় (e Government Procurement)।—(১) এই আইনের উদ্দেশ্য পূরণকল্পে, এই আইনের অধীন কোন বা সকল সরকারি ক্রয় ইলেকট্রনিক পরিচালন পদ্ধতিতে সম্পন্ন করা যাইবে।

২। ইলেকট্রনিক পরিচালন পদ্ধতি ও তৎসংশ্লিষ্ট নীতিমালা সরকার কর্তৃক নির্ধারিত হইবে। ব্যাখ্যা।–এই ধারার উদ্দেশ্য পূরণকল্পে, "ইলেকট্রনিক পরিচালন পদ্ধতি" অর্থ ওয়েবসাইটে সরাসরি (online) তথ্য প্রক্রিয়াকরণ।

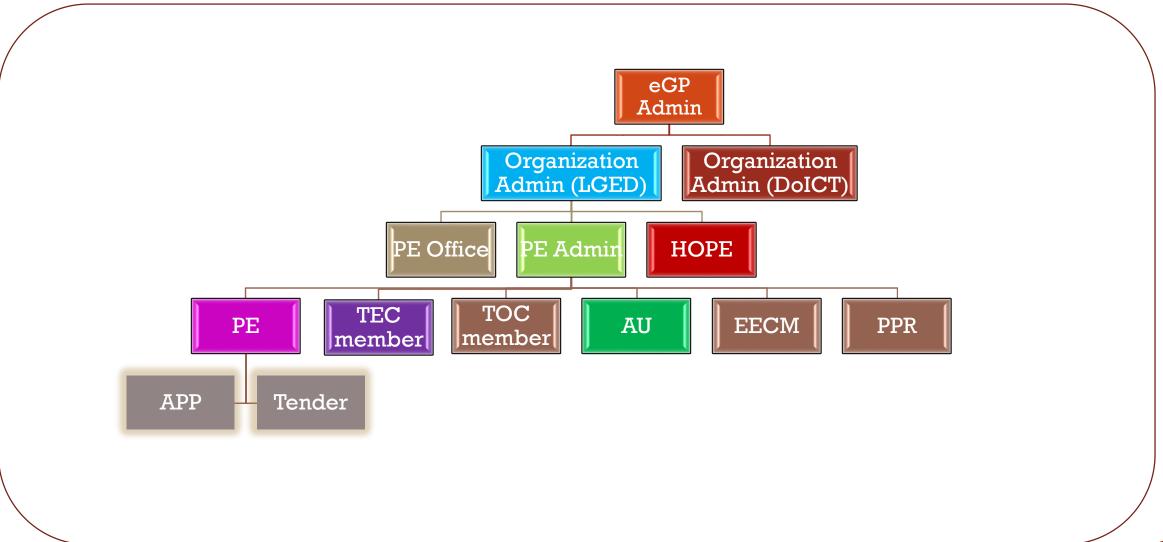
### PPR 2008 Rule 128

১২৮। ইলেকট্রনিক পরিচালন পদ্ধতিতে সরকারি ক্রয়।~(১) আইনের উদ্দেশ্য পূরণকল্পে সরকার কর্তৃক নির্ধারিত নীতিমালা অনুসরণক্রমে যে কোন বা সকল সরকারি ক্রয় ইলেকট্রনিক পরিচালন পদ্ধতির ব্যবহার করিয়া সম্পন্ন করা যাইবে।

(২) ইলেকট্রনিক পরিচালন পদ্ধতিতে সরকারি ক্রয়ের ক্ষেত্রে, এই বিধিমালার বিধান এবং ইলেকট্রনিক পরিচালন পদ্ধতির বিধানের সঙ্গে কোন বিরোধ (conflict) দেখা দিলে ইলেকট্রনিক পরিচালন পদ্ধতির বিধান প্রাধান্য পাইবে।



### eGP Guidelines 2011



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	W	ho Can D	0
Administrative Task	e-GP Admin	Org. Admin	PE Admin
Create, View, Edit, Transfer, Deactivate Government User	1	1	1
Create, View, Edit, Transfer, Deactivate External Evaluation Committee Member	1	1	1
Create, View, Edit, Transfer, Deactivate Post Procurement Review User	1	1	1
Create, Edit & View PE Office	1	1	
Create, Edit & View Designations	1	1	
Create, Edit & View Programmes	1	1	
Create, Edit & View Projects	1	1	
Create, View, Edit, Transfer PE Admin	1	1	
Create, View, Edit, Transfer Org. Admin	1		

 Send Letter to DG, CPTU signed by HOPE describing the necessity of Org. Admin ID

#### ✓ Attach SFe-GP Form

### **Downloaded from**

https://cptu.gov.bd/standarddocuments/standard-formats.html

#### Required Information for the use of National e-GP . (electronic Government Procurement) Portal

Mini	stry	Int	orm	ation	

Name of Ministry	:	
Name of Ministry in Bangla		
Address		
Thana/Upazilla		
Post Code	:	
Phone No.	:	
Fax No.	÷	
Website	E	

#### **Division Information**

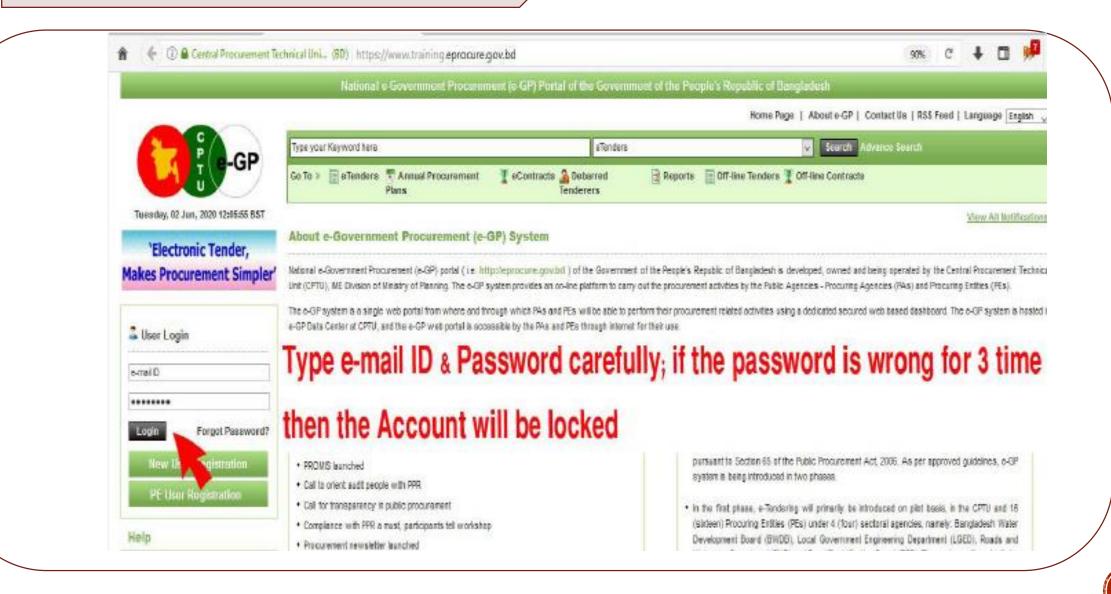
Ministry		
Name of Division	1:1	
Name of Division in Bangla		
Address	1:1	
Thana	:	
Post Code		
Phone No.	:	
Fax No.		
Website		

#### Organization Information

Name of Ministry/Division	1 :	
Name of Organization	:	
Name of Organization in Bangla	1	
Address		
Thana	:	
Post Code	-	
Phone No.	:	
Fax No.	-	
Website		

#### Organization Admin Information

Name of Organization	:
e-mail ID (Official Domain ID,	:
Based on Designation)	
Full Name	
National ID	:
Phone No.	:
Mobile No.	*



Type your Keyword here

What is your favourite color ?

Go To 🚁 📑 eTenders 🗮 Annual Procurement

Plans

National e-Government Procurement (e-GP) Portal of the Government of the People's Republic of Bangladesh

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Tenderers

eTenders.

Home Page | About e-GP | Contact Us | RSS Feed | Language English 😈 | 🕞 Logout

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Search



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Fields marked with (\*) are mandatory.

#### Change Password

Current Password :\* New Password :\*

Confirm Password :\*

Hint Question :\*

Hint Answer: \*

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- 1. Minimum length is 8 Charecters
- 2. Must contains both alphabets & numbers
  - 3. Use of Special characters and space is Optional

Fill the required Information and Click Submit

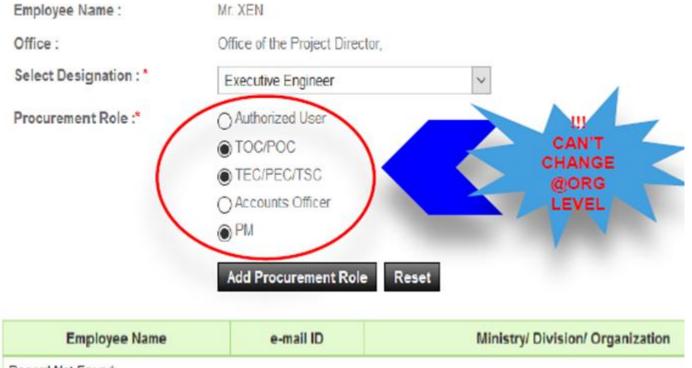


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- Collapse	Create Government U	lser
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» Create Government I	Jsers Employee Infomation	>> Employee Office Information
» View Government Us	Fields marked with (*) are n	nandatory.
External Evaluation Com		OK
» Create User		Please enter Official and Designation specific e-mail ID i.e. ce@lged.gov.bd
» View Users	Password : *	********
Post Procurement Review		(Minimum 8 characters required. Make sure the password you choose contains both alpl
» Create Post Procurer	nent Review User Confirm Password : *	******
» View Post Procureme	nt Review Users Full Name : *	
	Name in Bangla :	
	National ID :	
	Mobile No : *	(Mobile No. format should be e.g 1936742068)
		Submit

### **Assign Procurement Roles**

#### Employee Information >> Employee Office Information

#### Fields marked with (\*) are mandatory.



Record Not Found.

		Bank functions
Admin	• eGP ID creation	••••••••••••••••••••••••••••••••••••••
PE	APP preparation & publish	
PE	Tender document preparation & publish	
Tenderer(s)	Tender submission	Tender Doc. Price
TOC	• Tender opening (and TOR sent to PE)	Tender Security
PE	TOR forward to TEC	
TEC	• Tender evaluation (and TER sent to reviewer/ AA)	
Reviewer	• Review (and sent to AA)	
Approving authority (AA)	• Approve/ (Reject/ Return/ Re-evaluation)	
PE	• Issue NOA (if approved by AA)	
Winner Tenderer	• Accept NOA	
PE	Fill/Upload Contract information	Performance Security



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার পরিকল্পনা মন্ত্রণালয় বাস্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ সেন্ট্রাল প্রকিউরমেন্ট টেকনিক্যাল ইউনিট শের-ই-বাংলা নগর, ঢাকা-১২০৭ Tel: 9144252-3, Fax: 9144250, E-mail: info@cptu.gov.bd, Websile: www.cptu.gov.bd

্স্মারক নং-২১.৩৬০.০৩৩.০০.০০.২১৩-২০১০.৯৬৯

তারিখঃ ০৪/১১/২০২৭

#### <u>পরিপত্র</u>

🥠 বিষয়ঃ ই-টেন্ডারিং এর ক্ষেত্রে দরপত্র দলিলের মূল্য নির্ধারণ সংক্রান্ত।

পাবলিক প্রকিউরমেন্ট আইন-২০০৬ এর ধারা-৬৫ এবং পাবলিক প্রকিউরমেন্ট বিধিমালা, ২০০৮ এর বিধি-১২৮ এর উদ্দেশ্য পূরণকল্পে ইলেক্টনিক গভর্ণমেন্ট প্রকিউরমেন্ট (ই-জিপি) গাইড লাইনস্ এর আলোকে দেশে ই-টেন্ডারিং পদ্ধতি চালু করা হয়েছে।

০২। ই-টেন্ডারিং এর ক্ষেত্রে দরপত্র দলিলের মূল্য নির্ধারিত হয়েছিল অনূর্ধ্ব দুই হাজার টাকা। এক্ষণে ই-টেন্ডারিং এর ক্ষেত্রে দরপত্র দলিল মূল্য নিম্নোক্তভাবে পুন:নির্ধারিত হলো।

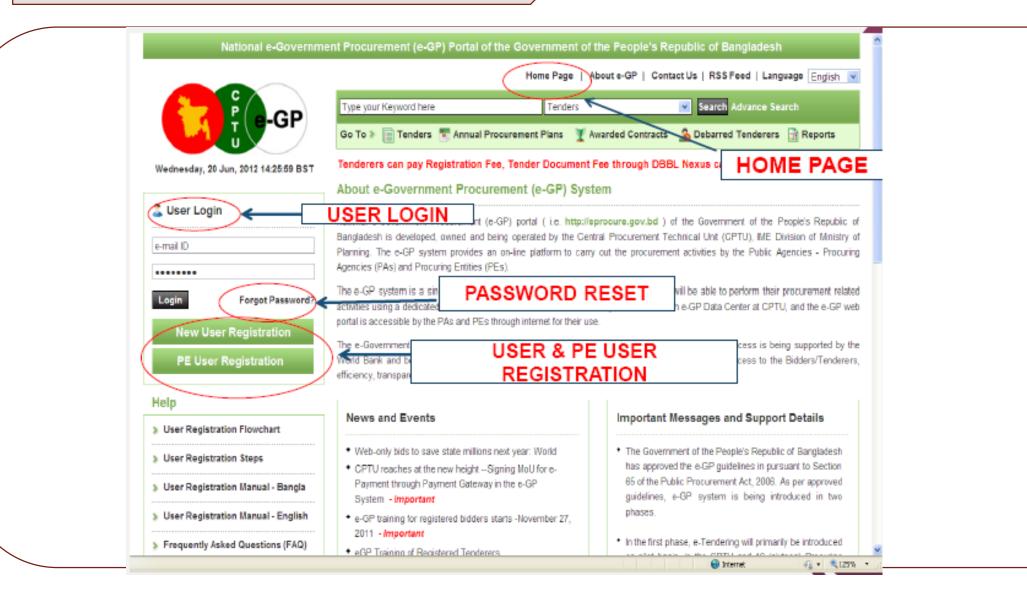
> টেডারের প্রাক্সলিত ব্যয় ৫০ লক্ষ টাকা পর্যন্ত ২ কোটি টাকা পর্যন্ত ২ কোটি টাকার উর্ধ্বে

**ডকুমেন্ট ফি** ১০০০ টাকা ২০০০ টাকা ৪০০০ টাকা

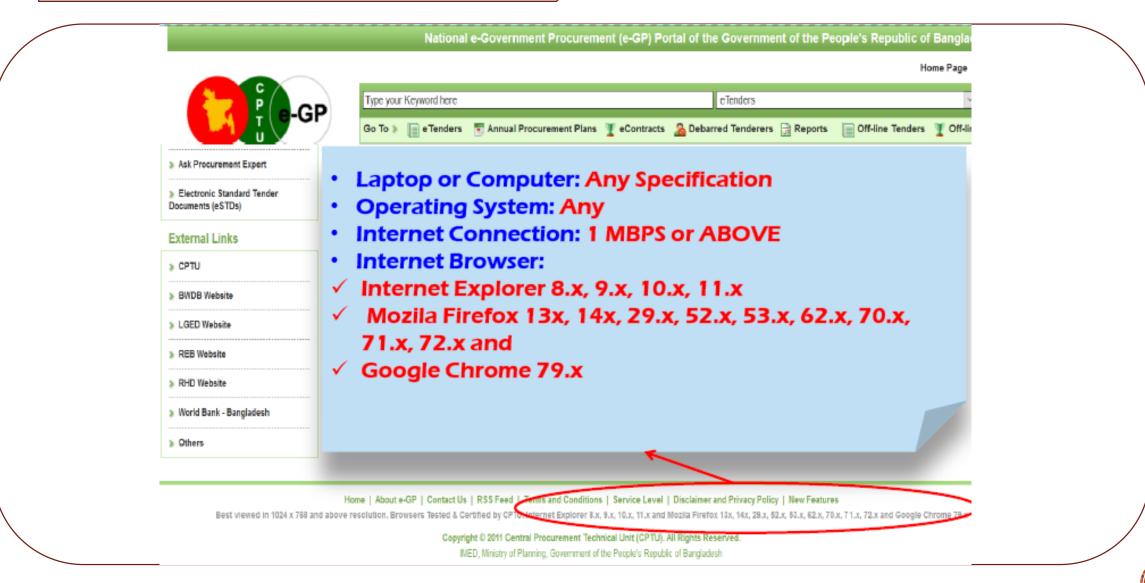
পুন:নির্ধারিত ফি অবিলম্বে কার্যকর করা হবে।

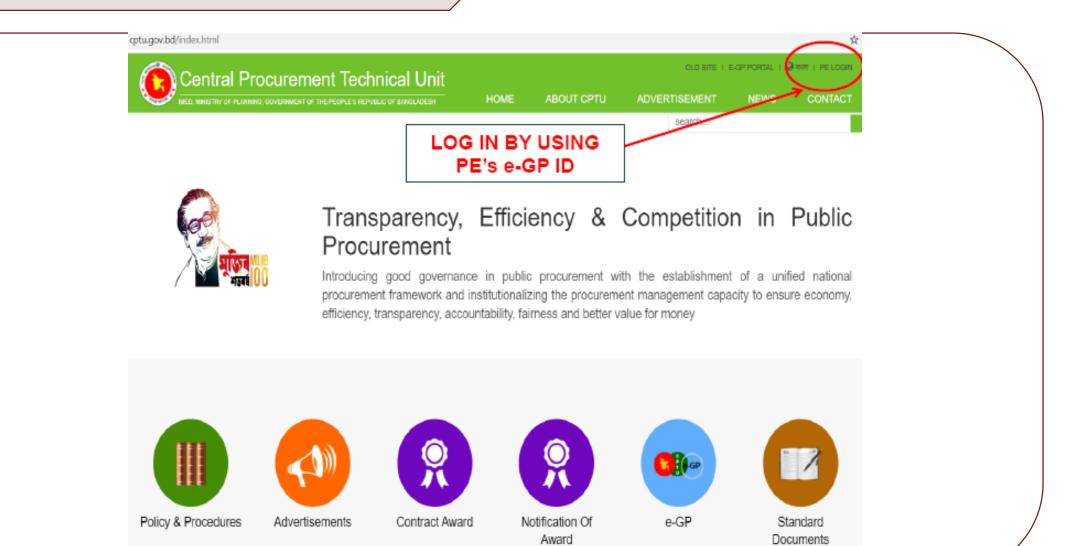
আরিখ- 787 % তত্বাৰধাৰক প্ৰকৌশলীর কার্যালয় (সভজ) এমজাইএস এছ এটেট সার্কেন সভক ভবন, ঢাকা।

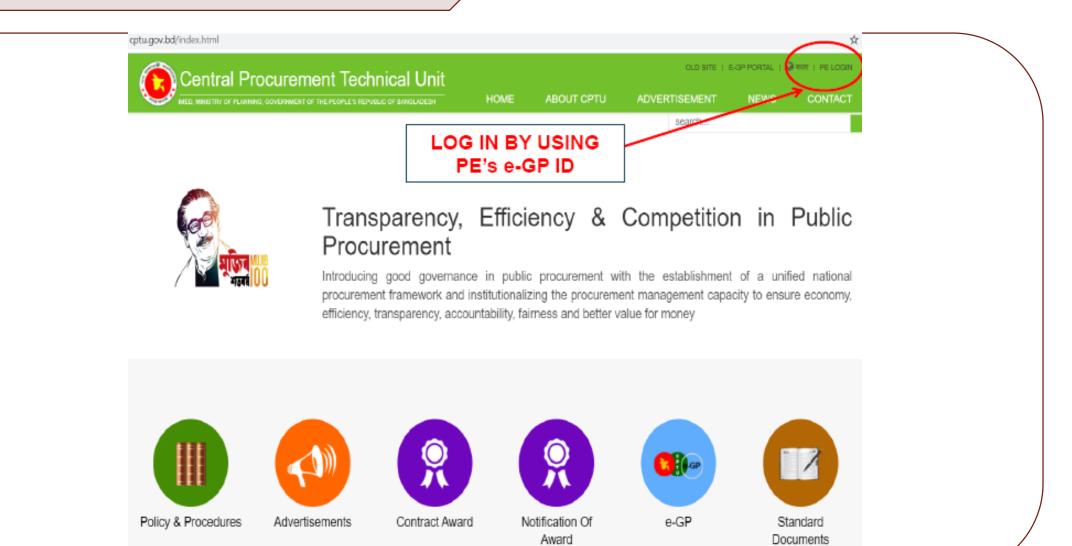
Welcome to e-GP X		– o <mark>×</mark>
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	National e-Government Procurement (e-GP) Portal of the 0	Government of the People's Republic of Bangladesh
		Home Page   About e-GP   Contact Us   RSS Feed   Language English $\checkmark$
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GP	Go To » 📄 eTenders 👼 Annual Procurement 🦉 eContracts 🏠 Debarred [ Plans Tenderers	Reports Off-line Tenders
Tuesday, 09 Feb, 2021 23:31:16 BST	CPTU has started 01-day traini About e-Government Procurement (e-GP) System	ning on e-GP for the registered tenderers. Interested registered tenderers are ru View All Notifications
er, ২০ impler' ঝুট-ব	National e-Government Procurement (e-GP) portal ( i.e. https://www.eprocure.gov.bd ) of the Govern Division of Ministry of Planning. The e-GP system provides an on-line platform to carry out the procurem	rnment of the People's Republic of Bangladesh is developed, owned and being operated by the Central Procurement Technical Unit (CPTU), IME ment activities by the Public Agencies - Procuring Agencies (PAs) and Procuring Entities (PEs).
	CPTU, and the e-GP web portal is accessible by the PAs and PEs through internet for their use.	
User Login e-mail ID		supported by the World Bank and gradually used by all government organizations. This online platform also helps them ensuring equal access to irement process in Bangladesh.
e-mail ID	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s	
e-mail ID	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procur News and Events - Bidding community members discuss e-Procurement with CPTU. - Govt approves guidelines for e-Procurement - BTV talk show on e-Procurement	irrement process in Bangladesh.
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e-mail ID	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procur News and Events Bidding community members discuss e-Procurement with CPTU. Govt approves guidelines for e-Procurement BTV talk show on e-Procurement Web-only bids to save state millions next year: World Bank	Important Messages and Support Details  The eGP guidelines were approved by the Government of the People's Republic of Bangladesh in pursuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The eGP system has been developed and introduced in two phases. In the first phase, e-Tendering has been introduced on pilot basis in the CPTU and 16 other Procuring
e-mail ID	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procure News and Events Bidding community members discuss e-Procurement with CPTU. Govt approves guidelines for e-Procurement BTV talk show on e-Procurement Web-only bids to save state millions next year: World Bank South Asia procurement innovation awards 24/7 e-GP Help Desk at CPTU enhanced - Important	Important Messages and Support Details         • The eGP guidelines were approved by the Government of the People's Republic of Bangladesh in pursuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The eGP system has been developed and introduced in two phases.         • In the first phase, e-Tendering has been introduced on pilot basis in the CPTU and 16 other Procuring Entities (PEs) under 4 (four) sectoral agencies, namely: Bangladesh Water Development Board (BWDB), Local Government Engineering Department (LGED), Roads and Highways Department (RHD) and Rural
e-mail ID  Login Forgot Password?  New User Registration  PE User Registration	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being is the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procure <b>News and Events</b> Bidding community members discuss e-Procurement with CPTU.  Govt approves guidelines for e-Procurement  BTV talk show on e-Procurement  Web-only bids to save state millions next year: World Bank South Asia procurement innovation awards 24/7 e-GP Help Desk at CPTU enhanced <i>- Important</i> Format for organizations about sending info for e-GP registration <i>- Important</i> DG, CPTU new chair of SAPPN <i>- Important</i> CPTU signs MoU with NRB Bank for e-GP payments  South Asia regional conference on public procurement in Dhaka Nov 1-3 <i>- Important</i>	Important Messages and Support Details  The eGP guidelines were approved by the Government of the People's Republic of Bangladesh in pursuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The eGP system has been developed and introduced in two phases. In the first phase, e-Tendering has been introduced on pilot basis in the CPTU and 16 other Procuring Entities (PEs) under 4 (four) sectoral agencies, namely: Bangladesh Water Development Board (BWDB), Local Government Engineering Department (LGED), Roads and Highways Department (RHD) and Rural Electrification Board (REB). The system rolled out to 291 PEs of those 4 sectoral agencies is now expanding to all the PEs of the government up to Districts and sub-Districts level. In the second phase, e-Contract Management System (e-CMS) has been developed and introduced and implemented. eCMS is a complete electronic contract management system which provides platform for
e-mail ID	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procure <b>News and Events</b> Bidding community members discuss e-Procurement with CPTU. Govt approves guidelines for e-Procurement BTV talk show on e-Procurement Veb-only bids to save state millions next year. World Bank South Asia procurement innovation awards 24/7 e-GP Help Desk at CPTU enhanced <i>- Important</i> Format for organizations about sending info for e-GP registration <i>- Important</i> DG, CPTU new chair of SAPPN <i>- Important</i> CPTU signs MoU with NRB Bank for e-GP payments South Asia regional conference on public procurement in Dhaka Nov 1-3 <i>- Important</i> New Delegation of Financial Power issued <i>- Important</i> Filver about e-GP registration and tendering released	Important Messages and Support Details  The eGP guidelines were approved by the Government of the People's Republic of Bangladesh in pursuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The eGP system has been developed and introduced in two phases.  In the first phase, e-Tendering has been introduced on pilot basis in the CPTU and 16 other Procuring Entities (PEs) under 4 (four) sectoral agencies, namely: Bangladesh Water Development Board (BWDB), Local Government Engineering Department (LGED), Roads and Highways Department (RHD) and Rural Electrification Board (REB). The system rolled out to 291 PEs of those 4 sectoral agencies is now expanding to all the PEs of the government up to Districts and sub-Districts level. In the second phase, e-Contract Management System (e-CMS) has been developed and introduced and
e-mail ID  Login Forgot Password?  New User Registration  PE User Registration  Help  User Registration Flowchart  User Registration Steps  User Registration Manual - Bangla  User Registration Manual -	This complete e-GP solution introduced under the Public Procurement Reform (PPR) Program is being s the Bidders/Tenderers and also ensuring efficiency, transparency and accountability in the public procure <b>News and Events</b> Bidding community members discuss e-Procurement with CPTU. Govt approves guidelines for e-Procurement BTV talk show on e-Procurement Web-only bids to save state millions next year: World Bank South Asia procurement innovation awards 24/7 e-GP Help Desk at CPTU enhanced <i>- Important</i> Format for organizations about sending info for e-GP registration <i>- Important</i> DG, CPTU new chair of SAPPN <i>- Important</i> CPTU signs MoU with NRB Bank for e-GP payments South Asia regional conference on public procurement in Dhaka Nov 1-3 <i>- Important</i> New Delegation of Financial Power issued <i>- Important</i>	Important Messages and Support Details  The eGP guidelines were approved by the Government of the People's Republic of Bangladesh in pursuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The eGP system has been developed and introduced in two phases. In the first phase, e-Tendering has been introduced on pilot basis in the CPTU and 16 other Procuring Entities (PEs) under 4 (four) sectoral agencies, namely: Bangladesh Water Development Board (BWDB), Local Government Engineering Department (LGED), Roads and Highways Department (RHD) and Rural Electrification Board (REB). The system rolled out to 291 PEs of those 4 sectoral agencies is now expanding to all the PEs of the government up to Districts and sub-Districts level. In the second phase, e-Contract Management System (e-CMS) has been developed and introduced and implemented. eCMS is a complete electronic contract management system which provides platform for preparation of work plan and its submission, defining milestone, tracking and monitoring progress, generating reports, performing quality checks, generation of running bills, vendor rating, generation and



Type your Keyword here	eTendera	Search Advance Search	
Go To > @ aTender	s 🖉 Annual Procurement Plans 🍸 eContracts 🔒 Debarred Tenderers 📴 Rep	ports 📋 Off-line Tenders 🍸 Off-line Contracts	
Wednesday, 10 Jun, 2020 00:22:38 BST		Yilen: All Hold	luations
• হলেন্দ্রানক ঢেন্ডার	ment Procurement (e-GP) System	explet's Republic of Bangladesh is developed, owned and being operated by the Central Procurement Technology	
GPTU), ME Division of M	inistry of Planning. The e-GP system provides an on-line platform to carry out the procurement	nt activities by the Public Agencies - Procuring Agencies (PVe) and Procuring Entities (PEs).	
	gle web portal from where and through which RAs and PE's will be able to perform their procu a-DP web portal is accessible by the RAs and PE's through internet for their use.	urement related activities using a dedicated secured web based dashboard. The e-GP system is hosted in e-	GP Data
This camplete e-CP solution	ion introduced under the Public Procurement Referm (PPR) Program is being supported by rs/Tenderers and also ensuring efficiency, transparency and accountability in the public procu	y the World Bank and gradually used by all government organizations. This online platform also helps them woment process in Bangladosh.	ensuring
News and Events		Important Messages and Support Details	
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New User Registration    Procurement reveale		parsuant to Section 65 of the Public Procurement Act, 2006. As per approved guidelines, e-GP system has been introduced and implemented. The e-GP system has been developed and	
PE User Registration + Gost aprover guide	inex far e-Procarement	introduced in hepphases.	
> Frequently Asked Questions (FAQ)	<ul> <li>Live TV talk show about e-GP aired by Independent TV         <ul> <li>Important</li> </ul> </li> </ul>	Bangladesh Water Development Board (BWDB), Local Government Engineering Department (LGED), Roads	
	Banks can play vital role in advancing e-GP	and Highways Department (RHD) and Rural	
> Help Desk Support	<ul> <li>e-tender steps forward: 38 banks now linked to e-GP for payments</li> </ul>	Electrification Board (REB). The system rolled out to 291 PEs of those 4 sectoral agencies is now expanding	
Recommended System Requirement	<ul> <li>CPTU signs MoUs with two more banks for e-GP payments</li> </ul>	to all the PEs of the government up to Districts and sub-Districts level.	
Downloads	MOU has been signed with Trust Bank, Bank Asia and	· In the second phase, e-Contract Management System	
» WinZip	Southeast Bank for e-tendering • Fourteen more Organizations in e-GP	(e-CMS) has been developed and introduced and implemented, eCMS is a complete electronic contract	
> PIDF Viewer	View of Tender Document without fee - Important	management system which provides platform for preparation of work plan and its submission; defining	
Bangla Font	CPTU reaches at the new heightSigning MoU for e- Payment through Payment Gateway in the e-GP	milestone, tracking and monitoring progress, generating reports, performing quality checks,	
Resources	System • e-GP training for registered bidders starts -November	generation of running bills, vendor rating, generation and issuance of completion certificate.	
> e-GP Guidelines			
Mandatory Registration Documents	E-GP	Guidelines	
> Member Scheduled Banks			







### Steps in Procurement process

Procurement Planning

Assess procurement needs

Estimate cost

Decide approving authority

Decide method

Decide total time of delivery/ completion

Approve procurement plan

Preparation of Tender document

Use STD

Customize ensuring consistency with Rules

Invitation For Tenders

One Bangla and one English national Dailies CPTU/PE website

Development Gateway Market (dgmarket) website for donor funded procurement



### Steps in Procurement process

Preparation of Tender (by Tenderer)
 Preparation for Receipt of Tender by PE
 Submission of Tenders
 Opening of Tenders (by TOC)
 Evaluation of Tenders (by TEC)

Preliminary examination
 Technical responsiveness
 Financial evaluation
 Post-Qualification
 Approval of Evaluation Report (by AA)
 Contract Award (by PE)
 Issue Notification of Award (NOA) by PE
 Receipt NOA(by Winning Tenderer)
 Submission of PG
 Contract Administration/implementation (by PE)

- eGP ID
- Workflow
- Initiator, Reviewer etc.

**Annual Procurement Plan-** Time bound Procurement assists a Procuring Entity to effectively plan its Procurement requirements and is an important and useful tool used to monitor the progress of Procurement (a) to ensure that it does not go astray; (b) to ensure that early problems with slippage can be dealt with promptly; and (c) can form a useful Annual Plan for Procurement.

A separate Schedule should be provided for Goods, Works and Services.

Also a separate schedule should be used for Development or Revenue Budget.

#### ANNUAL PROCUREMENT PLAN

Budget: Development

Ministry / Division Agency Procuring Entity Name & Code Project / Programme Name & Code

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procuremen t Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Million Tk.	Time Code for Process	Not Used in GOOD S	Invite/ Adventise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
<u>GO 1</u>	Purchase of ten (10) steel fabricated water towers		10		Malata	408	- 215-	Planned Dates		05-Jan-05	17-Feb-06	31-Mar-06	05-May-06	12-May-06	09-Jun -08	1.1154	10- Jun-07 366
1	ioweis .	No.	. 10	C1M (IC1)	Ministry	ADB		Planned Days			aliant de	2		-29	20		000
				1		1.10		Actual Dates						-			
GD 2	Purchase of 8 (eight) Motor Vehicles, 1500			LTM	HOPE	GOB	65	Planned Dates		21-Dec-06	04-Jan-07	08-Feb-07	22-Feb-D7	01-Mar-07	29-Mar-07	-96	30-Apr-07
	CC	No	8	National	NULE	GUB	60	Planned Days		v	19				20		JE
								Actual Dates									
GD 3																	
GD 4								· · · · · · · · · · · · · · · · · · ·									
	Total Value of Goods Procurement						Total: 280										

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার পরিকল্পনা মন্ত্রণালয় বাস্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ (আইএমইডি) সেন্ট্রাল প্রকিউরমেন্ট টেকনিক্যাল ইউনিট (সিপিটিইউ) <u>সিপিটিইউ ভবন, শের-ই-বাংলা নগর, ঢাকা-১২০৭।</u> Tel: ১১৪৪২৫২-৩, Fax: 9180968, E-mail: info@cptu.gov.bd, Website: www.cptu.gov.bd

স্মারকনং: ২১.০০.০০০০.৩৬৯.৯৯.০৭০.১৮-৬০৭

তারিখ: ১৫/০১/২০১৯

#### বিষয়ঃ ই-জিপি সিস্টেমে পূর্ণাঙ্গ বার্ষিক ক্রয় পরিকল্পনা প্রণয়ন প্রসঙ্গে।

সংশ্লিষ্ট সকলের অবগতির জন্য জানানো যাচ্ছে যে, সরকারি ক্রয় প্রক্রিয়ার প্রথম পর্যায় হল ক্রয় পরিকল্পনা প্রণয়ন, যা পিপিএ ২০০৬ এর ধারা ১১ ও পিপিআর ২০০৮ এর বিধি ১৬(১) অনুযায়ী সকল ক্রয়কারীর জন্য বাধ্যতামূলক।

০২। ই-জিপি সিস্টেমে (online) সরকারি ক্রয় প্রক্রিয়াকরণের ক্ষেত্রে ই-জিপিতেই বার্ষিক ক্রয় পরিকল্পনা প্রণয়ন ও প্রকাশ করতে হয়। এখন থেকে ম্যানুয়াল (offline) পদ্ধতিতে প্রক্রিয়াকরণের জন্য নির্ধারিত ক্রয় প্যাকেজ/লট ই-জিপি পদ্ধতিতে প্রণাত ক্রয় পরিকল্পনায় অন্তর্ভুক্ত করতে হবে। এ জন্য ই-জিপিতে বার্ষিক ক্রয় পরিকল্পনা ফরম্যাটে ম্যানুয়াল পদ্ধতির ক্রয় ক্রয়পরিকল্পনাও অন্তর্ভুক্তির সংস্থান রাখা হয়েছে। ই-জিপি এর বার্ষিক ক্রয় পরিকল্পনা প্রণয়ন মডিউলটি ব্যবহার করে ক্রয়কারীগণ তাঁদের পূর্ণাঞ্চা বার্ষিক ক্রয় পরিকল্পনা (ই-জিপি ও ম্যানুয়াল) প্রণয়ন ও প্রকাশ করতে পারবেন।

০৩। এমতাবস্থায়, ই-জিপি সিস্টেমে নতুন সংযোজিত বার্ষিক ক্রয় পরিকল্পনা মডিউলে ক্রয়কারীগণকে তাঁদের পূর্ণাঞ্জা বার্ষিক দ্রুস পরিকল্পনা (Annual Procurement Plan) প্রণয়ন করার জন্য অনুরোধ করা হল।

